

Administrative Resolution No. (30) of 2026
Prescribing the Requirements and Procedures for
Issuing Approvals for the Enrolment of Children in Early Childhood Centres¹

The Director General of the Knowledge and Human Development Authority in Dubai,

After perusal of:

Law No. (2) of 2021 Concerning the Knowledge and Human Development Authority in Dubai;
Executive Council Resolution No. (35) of 2020 Regulating Early Childhood Centres in the Emirate of Dubai and its amendments; and

Executive Council Resolution No. (17) of 2025 Approving the Organisational Structure of the Knowledge and Human Development Authority in Dubai,

Does hereby issue this Resolution.

Definitions

Article (1)

The words and expressions mentioned in this Resolution have the same meanings respectively assigned to them in the above-mentioned Executive Council Resolution No. (35) of 2020.

Requirements for Issuing Approvals

Article (2)

Approval to enrol a child in a Centre will be issued subject to the following requirements:

1. The child must have attained the age prescribed under the legislation in force in the UAE for admission to the relevant age group in the Centre.
2. The child must be within the age group specified in the Permit issued by the KHDA.
3. The particulars of the child stated in the enrolment application must correspond with those recorded in the child's Emirates ID, including the child's name, nationality, religion, and date of birth.

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¹Every effort has been made to produce an accurate and complete English version of this legislation. However, for the purpose of its interpretation and application, reference must be made to the original Arabic text. In case of conflict, the Arabic text will prevail.

Procedures for Issuing Approvals

Article (3)

In issuing an approval to enrol a child in a Centre, the following procedures will be followed:

- a. An application for approval will be submitted to the KHDA through the electronic system adopted by it for this purpose. The application must be accompanied by the following documents:
 1. a copy of the valid Emirates ID of the child and of the child's Parent;
 2. a copy of the passport of a non-UAE national child for whom an Emirates ID has not been issued, together with proof that the child's Parent has applied to the concerned entities in the UAE for the issuance of the Emirates ID;
 3. the contact details of the child's Parent, including the Parent's telephone number and email address; and
 4. a signed copy of the contract entered into between the child's Parent and the Centre.
- b. The KHDA will consider the application to verify that it meets all relevant requirements, and that it is accompanied by all required documents. The KHDA may request any additional information or documents it deems necessary.
- c. The KHDA will issue a decision on the application within one (1) working day from the date on which all application requirements specified in this Resolution, including the submission of all required documents, have been satisfied. If no decision has been issued by the expiry of that period, the application will be deemed rejected, in which case the KHDA must notify the applicant of the reasons for rejection. An applicant whose application is rejected may submit another application for approval after addressing the reasons given for rejection.

Obligations of Centres

Article (4)

In addition to the obligations imposed by the above-mentioned Executive Council Resolution No. (35) of 2020, a Centre must:

1. refrain from admitting or enrolling any child unless the requirements for the approval of the child's enrolment have been met and the KHDA has issued a decision approving the enrolment in accordance with the provisions of this Resolution;
2. enter the child's special needs and medical and health conditions in the electronic system approved by the KHDA, and update this information where required;
3. provide the KHDA with a copy of the child's Emirates ID immediately upon its issuance by the competent entity in the UAE in the case of non-UAE national children whose enrolment has been approved based on their passport; and

4. update the child's data and official documents in the electronic system approved by the KHDA in the event of any change thereto, or where required.

**Issuing Implementing Instructions
Article (5)**

The Chief Executive Officer of the Growth and Human Development Sector of the KHDA will issue the instructions required for the implementation of the provisions of this Resolution.

**Publication and Commencement
Article (6)**

This Resolution will be published in the Official Gazette and will come into force on the day on which it is published.

Aisha Abdulla Miran

Director General

Knowledge and Human Development Authority in Dubai

Issued in Dubai on 7 May 2026

Corresponding to 20 Thu al-Qidah 1447 A.H.